

## Exclusion of Children Who are Ill

It is important to safeguard all children and staff from the risk of sickness and infection by insisting that the following procedure is followed at all times.

If a child is suffering from an upset tummy, vomiting, diarrhoea, doubtful rash, discharge from eyes or eye infections, discharge from the ear/ear infections we follow the guidance of the department of Public Health Wales. This is to keep the risk of infection within the group to a minimum. In the case of an illness developing during the day, parents will be contacted and asked to make arrangements to collect their child from the group as soon as possible or to make arrangements to visit a doctor. This will help to keep the risk of infecting the other children in the group to a minimum and will be at the manager's discretion.

- Children and adults who experience diarrhoea and/or vomiting must be **48 hours clear** from their last episode before returning. Example, last sick/diarrhoea Tuesday, next in Friday.
- There is no exclusion period for conjunctivitis, however if a child has been diagnosed they must be treated with medication before returning to reduce the risk of spreading. Medication can be administered at nursery. If nursery suspect conjunctivitis then parents will be informed to have this confirmed by a medical profession.
- Chickenpox - Children must not return for at least 5 days or until spots have scabbed.
- Impetigo - children can return 48 hours after commencing antibiotics.
- Head lice - there is no exclusion period for head lice however children must be treated before attending nursery. Parents will be asked to collect their children if head lice are found during the day and can return once they have been correctly treated.

Should children require medication during the course of the day, the relevant consent form must be completed by the parent. Should a child require prescribed medication by the doctor such as antibiotics, then the decision to administer the medication is down to the manager's discretion. The nursery manager has the right to refuse administering of medication. If your child has an ongoing medical condition that requires medication on a regular basis, it will be requested that the parents sign a medication form along with a letter explaining how the medication is to be given and why the child needs the regular medication. We will endeavour to adhere to request times, or as close as possible to the requested times.

A full copy of our exclusion policy can be found on our parent's information board in the main entrance and a copy can also be requested. The Department of Public Health Wales also have a document online and a printed copy is displayed on the parent information board which has an extended list of illness that require exclusion.

### Reporting Infectious Disease Outbreaks

A number of specific organisms and diseases are notifiable. This means that the clinician who diagnoses these infections is required by law to report them to the proper officer of the local authority. Consultants in communicable disease control (CCDC) working at Health Protection Teams (HPT) in Wales are appointed as the proper officer. So within Wales, any doctor making a diagnosis of a notifiable disease should notify the CCDC by contacting the local HPT, so necessary health protection actions can be taken to prevent the spread of infection.

As always, in any emergency, staff would call 999 if the child is seriously ill or injured or their life is at risk.

If a member of staff has helped someone who was taken unwell, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell and where possible should change into clean clothing.

As per parent contracts - 6. Full fees are charged for all absences for whatever reason when a session has been reserved. Also, full fees will still be charged in circumstances beyond our control which prevent the nursery from providing a service.